



## ISME NATIONAL AFFILIATES

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### Guidelines

As approved by the 2000 General Assembly, INAs replace the previous category of Affiliated National Organizations (ANOs).

### Definition

An ISME National Affiliate (INA) is an ISME Group Member that has been granted the status of INA by the ISME Board of Directors. An INA has certain privileges, duties and responsibilities. There can be only one INA in each nation.

### Eligibility

Any current Group Member can apply to the ISME Board to be granted the status and title of ISME National Affiliate.

The Board requires of an applicant that:

- it be a national organization or institution engaged in music educational activities
- membership\* in the organization be open to any music educator in the nation
- it has recognized national status
- it has a vision or mission which supports ISME's mission, and can state it supports ISME's general policy statements

\*Membership in this context means, for an organization, paid-up members, and for an institution, employees or enrolled students

### Application Procedures and Requirements

Each application must provide, with appropriate supporting documentation:

- basic information about the Group Member, including its mission or constitution or aims;
- evidence of its engagement in music education activities;
- evidence of its national status;
- a statement indicating how it will approach its duties and responsibilities as an INA;
- a statement indicating its commitment to the ISME mission and general policy statements;
- letters of support from other organizations and/or institutions in the nation; and
- letters of support from existing ISME Individual or Group Members in the nation

The application should be signed by two representatives of the leadership of the applicant, and indicate their positions.

Applications should be sent to the Secretary General of ISME [isme@isme.org](mailto:isme@isme.org) at any time during any year for consideration by the Board of Directors. Applications should be in English, but letters of support need not be.

### **Duration of Status**

A group member's INA status will continue unless and until there is a request for a review. The Board will review this status at any time, on its own initiative or on receipt of a formal request by any ISME member. A request for a review of an organisation's INA status will be undertaken by a small group of 3 INA Council members. The results of that consideration will be put to the INA Council to formulate a recommendation (simple majority vote). The recommendation of the INA Council will be passed to the ISME Board, whose decision shall be final.

### **Privileges of INAs**

- Each INA has the right to use the phrase "representing ISME in . . . [name of country]"
- INAs are able to take part in special discussion sessions with Board Members at World Conferences and at other appropriate opportunities
- An INA has the right to apply to host ISME Conferences and Seminars and will be consulted if any person or organization applies to host ISME Conferences or Seminars relevant to its geographical region.
- An INA has a special profile on the ISME website and there is a link to its website
- An INA will be given display opportunities at ISME World Conferences

### **Duties and Responsibilities**

The duties and responsibilities of an INA are

- to provide information to be included in ISME communications media as appropriate
- to promote ISME in the nation by developing ISME's profile and pass on information to all ISME members in the nation and/or via the ISME international Office as appropriate. by organizing or facilitating national participation at conferences and the like
- to contribute to ISME international projects by providing advice, contacts, personnel and materials whenever possible
- to a) elect a representative to the INA Council; and b) to abide by the INA Council's Terms of Reference.

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